

Education Foundation of Albert Lea  
Grants to Teachers Program  
Application

Guidelines: The Education Foundation of Albert Lea will consider applications for funding for projects and/or materials that benefit students of the Albert Lea Area Schools. Funding for this program is provided through the General Endowment Fund of the Education Foundation of Albert Lea.

All applications will be submitted to Lilah Aas, Foundation President, at [edfound.al@gmail.com](mailto:edfound.al@gmail.com). Applications must be submitted no later than June 20 for use in the 2016-2017 school year. A total of \$5,000.00 will be available for grants with a \$500.00 maximum grant per application.

Application:

Contact name: \_\_\_\_\_ Phone number: \_\_\_\_\_

School: \_\_\_\_\_

School Address: \_\_\_\_\_

Home Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Other persons involved in this project: \_\_\_\_\_

\_\_\_\_\_

Detailed description of the request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Brief description of the objectives/purpose of this project, including the population, and number students that will benefit from it:

---

---

Brief description of how these objectives/purpose will be met, including time line.

---

---

---

---

Total amount of funding requested for this project. Be specific! Include shipping/handling costs. If project requires more than \$500, please explain how you will acquire the additional funds to complete the project. Once the grant is awarded, approval extends only to the request described in this application.

---

---

---

Are there any additional funding sources for this project? If so, please list them.

---

---

Please verify that you have notified your principal of your intent to apply for this grant and that the principal has given approval of the project. \_\_\_\_\_

If you become unable to fund the approved project as planned, it is your responsibility to notify the Foundation Board immediately so that someone else might benefit from a grant.

Thank you for your application and your enthusiasm to enrich the education of your students.